

# 2023 CMS-2744 Annual Survey Training Aid



## *2023 CMS-2744 Annual Survey Training Aid*

*End-Stage Renal Disease (ESRD) Outreach,  
Communication, and Training (EOCT)*

# Training Topics

- CMS-2744 Annual Survey Overview
- Generating and Saving a CMS-2744
- Viewing and Downloading CMS-2744 Dialysis Reports
- Editing an Existing CMS-2744
- Submitting a CMS-2744
- Viewing and Downloading the Transplant CMS-2744 Report
- Submitting a CMS-2744B for a Transplant Center
- Troubleshooting Warning and Error Messages

# CMS-2744 Annual Survey Overview



# CMS-2744 Annual ESRD Facility Survey

## \*Please note\*:

Facilities must follow the guidance provided by their organization, prior to initiating the CMS-2744 survey in the ESRD Quality Reporting System (EQRS), as some organizations complete their surveys at the corporate level. Additionally, facilities are required to submit the completed survey by the deadline established by their ESRD Network.

Use this link to find the contact information for your local ESRD Network: <https://esrdncc.org/en/ESRD-network-map/>.

# What is the CMS-2744 Annual ESRD Facility Survey?

The Annual ESRD Facility Survey is:

- A CMS Office of Management and Budget reporting requirement for all ESRD and transplant facilities to provide information to CMS
- Designed to collect ESRD facility (2744A) and Transplant Center (2744B) information regarding:
  - Patient Census
  - Treatment Records
  - Staffing Records

# What is the CMS-2744 Annual ESRD Facility Survey? (Continued)

- The information is used to assess and evaluate the local, regional and national levels of medical and social impact of ESRD care and is used extensively by researchers and suppliers of services for trend analysis.\*

\*Federal Register Vol. 75, No. 48 March 12, 2010

# What is Included on a CMS-2744?



## 2744A: Dialysis Facilities

- Facility Information
- Beginning Patient Count
- Additions
- Losses
- Ending Patient Count
- Medicare Status
- Number of Treatments In-Center and Other
- Vocational Rehabilitation Information
- Staffing



## 2744B: Transplant Facilities

- Number of Transplant Patients
- Medicare Status
- Number of Transplants
- Transplant Wait List Count

# Example of CMS-2744A

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CENTERS FOR MEDICARE & MEDICAID SERVICES

Form Approved  
OMB No. 0938-0447

**END STAGE RENAL DISEASE MEDICAL INFORMATION SYSTEM**  
**ESRD FACILITY SURVEY (DIALYSIS UNITS ONLY)**

FOR THE PERIOD \_\_\_\_\_

---

**Facility Physical Address**  
*(If different than mailing address)* Suite/Room Street City State/Zip Code

Number of Dialysis Stations: \_\_\_\_\_ Facility Telephone: (\_\_\_\_) \_\_\_\_\_

Facility Ownership Type:  Profit  Non-Profit

Facility Local/National Affiliation/Chain Information \_\_\_\_\_  
*(i.e. Satellite Healthcare, etc)*

Types of dialysis services offered:  
 Incenter Hemodialysis  Peritoneal Dialysis  Home Hemodialysis Training

Does your facility offer a dialysis shift that starts at 5:00 p.m. or later?  
 Yes  No

---

**DIALYSIS PATIENTS AND TREATMENTS**

**DIALYSIS PATIENTS**

Patients Receiving Care Beginning of Survey Period			Additions During Survey Period				Losses During Survey Period						
Incenter	Home	Total Fields 01 thru 02	Started for first time ever	Restarted	Transferred from other dialysis unit	Returned after transplant	Deaths	Recovered kidney function	Received transplant	Transferred to other dialysis unit	Dis-continued dialysis	Other (LTFU)	
01	02	03	In-center	04A 04B	05A 05B	06A 06B	07A 07B	08A 08B	09A 09B	10A 10B	11A 11B	12A 12B	13A 13B

Patients Receiving Care at End of Survey Period												Total Patients
Incenter Dialysis		Self-Dialysis Training			Total Incenter Dialysis	Home Dialysis				Total Home Dialysis	Total Patients	
Hemo-Dialysis	Other	Hemo-Dialysis	CAPD	CCPD	Other	Fields 14 thru 19	Hemo-Dialysis	CAPD	CCPD	Other	Fields 21 thru 24	Fields 20 and 25
14	15	16	17	18	19	20	21	22	23	24	25	26

Patient Eligibility Status End of Survey Period			Hemodialysis Patients Dialyzing More Than 4 Times Per Week			Vocational Rehabilitation				
Currently enrolled in Medicare	Medicare application pending	Non-Medicare	Setting	Day	Nocturnal	Patients aged 18 through 64	Patients aged 65 and older	Patients receiving services from Voc Rehab	Patients Employed full-time or part-time	Patients attending school full-time or part-time
27	28	29	Incenter	30A 30B	31A 31B	32	33	34	35	36

## CMS-2744A Instructions:

<https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS2744A.pdf>

# Example of CMS-2744B

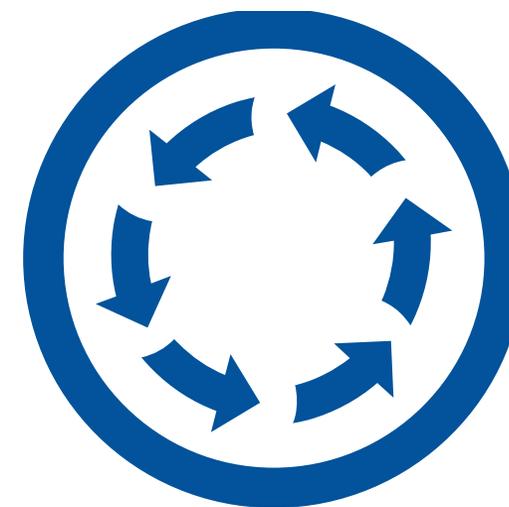
DEPARTMENT OF HEALTH AND HUMAN SERVICES CENTERS FOR MEDICARE & MEDICAID SERVICES		Form Approved OMB No. 0938-0447																											
<b>END STAGE RENAL DISEASE MEDICAL INFORMATION SYSTEM ESRD FACILITY SURVEY (TRANSPLANT CENTERS ONLY)</b>		FOR THE PERIOD																											
<b>KIDNEY TRANSPLANTS PERFORMED</b>																													
<b>PATIENTS TRANSPLANTED AND DONOR TYPE</b>		<b>TO BE COMPLETED BY KIDNEY TRANSPLANT CENTERS ONLY</b>																											
<table border="1" style="margin: auto;"> <tr><td colspan="2" style="font-size: x-small;">Patients who received transplant at this facility</td></tr> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> <tr><td style="text-align: center;">43</td><td></td></tr> </table>		Patients who received transplant at this facility				43		<table border="1" style="margin: auto;"> <tr><td colspan="4" style="font-size: x-small;">Eligibility Status of Patients Transplanted at this Facility During the Survey Period</td></tr> <tr><td style="font-size: x-small;">Currently enrolled in Medicare</td><td style="font-size: x-small;">Medicare application pending</td><td colspan="2" style="font-size: x-small;">Non-Medicare</td></tr> <tr><td></td><td></td><td style="font-size: x-small;">U.S. Resident</td><td style="font-size: x-small;">Other</td></tr> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> <tr><td style="text-align: center;">44</td><td style="text-align: center;">45</td><td style="text-align: center;">46</td><td style="text-align: center;">47</td></tr> </table>		Eligibility Status of Patients Transplanted at this Facility During the Survey Period				Currently enrolled in Medicare	Medicare application pending	Non-Medicare				U.S. Resident	Other					44	45	46	47
Patients who received transplant at this facility																													
43																													
Eligibility Status of Patients Transplanted at this Facility During the Survey Period																													
Currently enrolled in Medicare	Medicare application pending	Non-Medicare																											
		U.S. Resident	Other																										
44	45	46	47																										
<table border="1" style="margin: auto;"> <tr><td colspan="4" style="font-size: x-small;">Transplant Procedures Performed at This Facility</td></tr> <tr><td style="font-size: x-small;">Living Related Donor</td><td style="font-size: x-small;">Living Unrelated Donor</td><td style="font-size: x-small;">Deceased Donor</td><td style="font-size: x-small;">Total Fields 48 thru 50</td></tr> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> <tr><td style="text-align: center;">48</td><td style="text-align: center;">49</td><td style="text-align: center;">50</td><td style="text-align: center;">51</td></tr> </table>		Transplant Procedures Performed at This Facility				Living Related Donor	Living Unrelated Donor	Deceased Donor	Total Fields 48 thru 50					48	49	50	51	<table border="1" style="margin: auto;"> <tr><td colspan="2" style="font-size: x-small;">Patients Awaiting Transplant</td></tr> <tr><td style="font-size: x-small;">Dialysis</td><td style="font-size: x-small;">Nondialysis</td></tr> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> <tr><td style="text-align: center;">52</td><td style="text-align: center;">53</td></tr> </table>		Patients Awaiting Transplant		Dialysis	Nondialysis			52	53		
Transplant Procedures Performed at This Facility																													
Living Related Donor	Living Unrelated Donor	Deceased Donor	Total Fields 48 thru 50																										
48	49	50	51																										
Patients Awaiting Transplant																													
Dialysis	Nondialysis																												
52	53																												
<b>REMARKS/COMMENTS</b>																													

## CMS-2744B Instructions:

<https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS2744b.pdf>

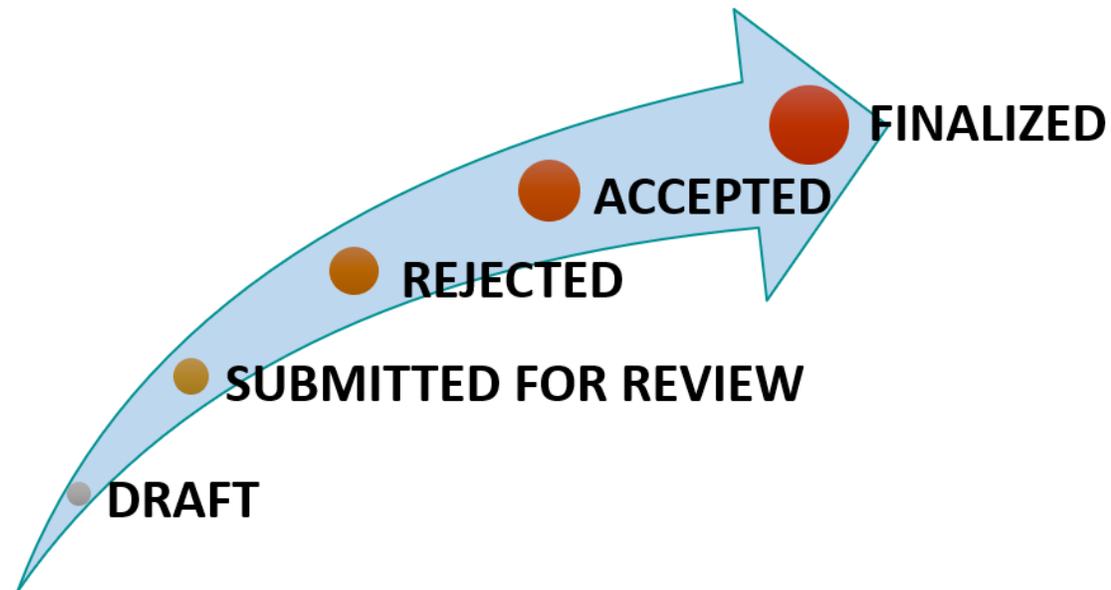
# CMS-2744 in EQRS

- EQRS pulls data from the following screens to pre-populate CMS-2744 fields:
  - Facility Details
  - Patient (Demographics)
  - Admissions
  - Treatments



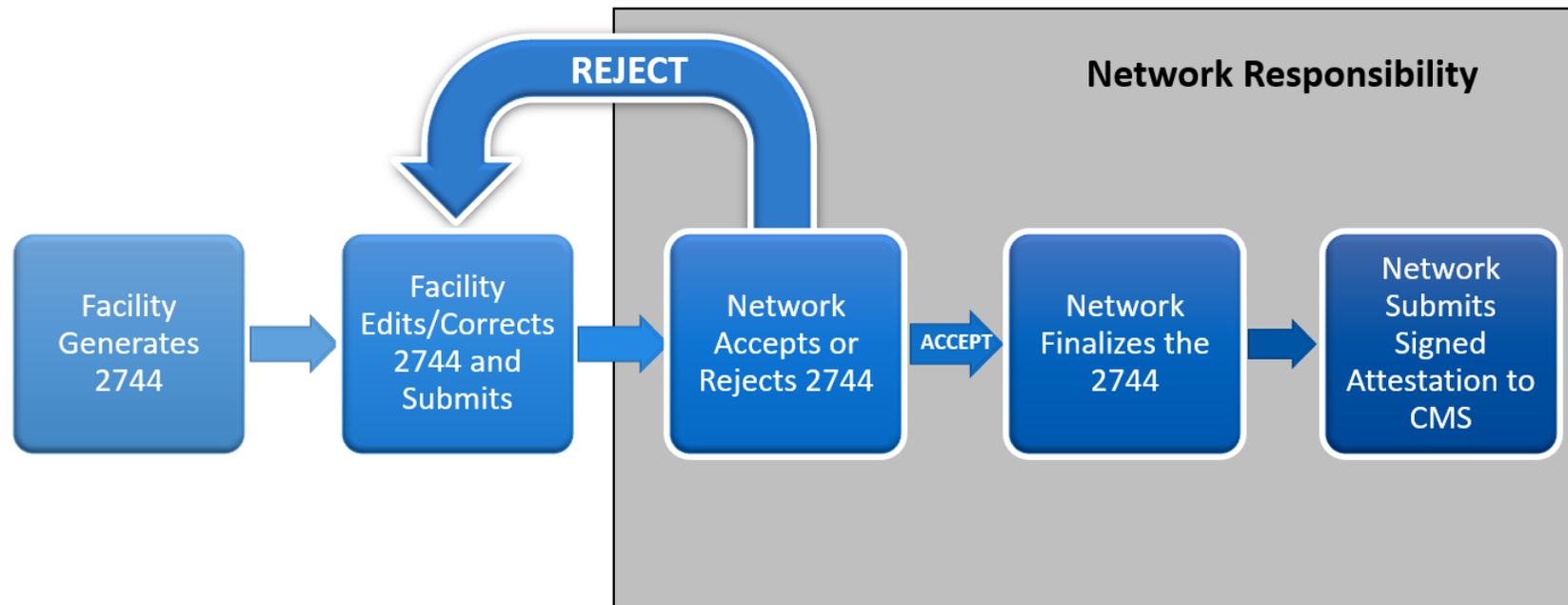
# Getting Started

- Facilities initiate the CMS-2744 completion process in EQRS, by generating a form and submitting it for acceptance by the Network.
- The CMS-2744 form goes through various stages before it is complete. Facilities must monitor their forms' status.
- The form is complete once it is in a “FINALIZED” status.



# CMS-2744 Flow

- ESRD Networks have local submission deadlines to help ensure that CMS-2744 forms are “FINALIZED.”
- The facility generates and submits the CMS-2744 form to the Network for review. The Network accepts or rejects the CMS-2744 and submits it to CMS.



# Generating and Saving a CMS-2744



# Select the Facility by Clicking Change Organization

The screenshot displays the EQRS web application interface. The top navigation bar includes the EQRS logo and menu items for Dashboard, Facilities, Patients, and Reports. A 'Change organization' dropdown menu is highlighted with a red border. The main content area is titled 'My access' and features two application cards: EQRS and QIP, each with a 'View access' link. The dropdown menu shows the current organization as '123456 - ABC Dialysis' and lists other available organizations: '987654 - XYZ Dialysis', '123456 - ABC Dialysis' (highlighted with a hand cursor), and '654321 - EQRS Dialysis'. The dropdown also includes a search bar and application selection buttons for EQRS, REMIS, and QIP.

EQRS

Dashboard Facilities Patients Reports

MANAGE ACCESS

My applications

My access

Request access

Pending requests

PROFILE

Profile information

## My access

Click each application to view your approved roles and the organizations you have access to.

EQRS [View access](#)

QIP [View access](#)

Change organization

Current: 123456 - ABC Dialysis

Select application:

EQRS REMIS QIP

Search organization by CCN or DBA name:

Search...

987654 - XYZ Dialysis

123456 - ABC Dialysis

654321 - EQRS Dialysis

# Click the Form 2744 Link from the Facilities Tab

The screenshot displays the EQRS web application interface. At the top, there is a navigation bar with the EQRS logo on the left and four menu items: Dashboard, Facilities (with a dropdown arrow), Patients (with a dropdown arrow), and Reports (with a dropdown arrow). Below the navigation bar, the main content area is divided into a left sidebar and a main panel. The sidebar contains sections for 'MANAGE ACCESS' (with sub-items: My applications, My access, Request access, Pending requests) and 'PROFILE' (with sub-item: Profile information). The main panel features a 'My' profile section with a dropdown menu open under 'Facilities'. The dropdown menu contains four options: 'Search facilities', 'Form 2744' (highlighted with a red border and a hand cursor), 'Personnel', and 'Attestation'. Below the dropdown, there is a text prompt: 'Click each tile to view your approved roles and the organizations you have access to.' At the bottom of the main panel, there are two large white tiles. The left tile is labeled 'EQRS' and has a blue link 'View access' below it. The right tile is labeled 'QIP' and has a blue link 'View access' below it.

# Click Search for Missing Survey Status

The screenshot shows the EQRS 'Manage Form 2744' interface. The top navigation bar includes 'EQRS', 'Dashboard', 'Facilities', 'Patients', and 'Reports'. The main content area is titled 'Manage Form 2744' and includes a description: 'The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.' Below this is a 'Facility Search' section with three input fields: 'Survey Year \*' (set to 2023), 'Survey Status \*' (with radio buttons for 'Missing' and 'Existing', where 'Missing' is selected), and 'Search: \*' (containing 'ABC Dialysis'). At the bottom of the search section are two buttons: 'Reset' and 'Search'. The 'Search' button is highlighted with a red border and a hand cursor pointing to it.

# Click Add for Missing Survey

**EQRS** Dashboard Facilities Patients Reports Change organization

**MANAGE FORM 2744** Manage Form 2744 Status Change Updates

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

**Facility Search**

Survey Year \* 2023 Survey Status \*  Missing  Existing Search: \* ABC Dialysis

Reset Search

**Facility Results**

CCN	NPI	Facility Name	Form ID#	Year	Network	Survey Status	Actions
123456	1234567890	ABC Dialysis	N/A	2023		Missing	<a href="#">+ Add</a>

Page Size 10 Showing 1 to 1 of 1 results

# Click Generate to Add Facility Form 2744

## Add Facility Form 2744

Form 2744 ID: N/A Facility CCN: 12345 Facility Name: ABC Dialysis

Facility NPI: 123459789 Network: 15 Survey Year: 2023

Generate

Save

### Dialysis Patients

#### Patients Receiving Care Beginning of Survey Period

(01) Incenter: 0

(02) Home: 0

(03) Total Fields 01 thru 02: 0

#### Additions During Survey Period

##### Incenter

(04A) Started for first time ever: 0

(05A) Restarted: 0

(06A) Transferred from other dialysis unit: 0

(07A) Returned after transplantation: 0

##### Home

(04B) Started for first time ever: 0

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 0

(07B) Returned after transplantation: 0

Collapse All

# Successfully Generated Form 2744

## Edit Facility Form 2744

Form 2744 ID: 3100000250 Facility CCN: 12345 Facility Name: ABC Dialysis Facility NPI: 12345678910 Network: 15 Survey Year: 2023



### Info

Successfully generated Form 2744.

Generate

Save

### Dialysis Patients

#### Patients Receiving Care Beginning of Survey Period

(01) Incenter: 0

(02) Home: 0

(03) Total Fields 01 thru 02: 0

#### Additions During Survey Period

##### Incenter

(04A) Started for first time ever: 0

(05A) Restarted: 0

(06A) Transferred from other dialysis unit: 0

(07A) Returned after transplantation: 0

##### Home

(04B) Started for first time ever: 0

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 0

(07B) Returned after transplantation: 0

# Review Patients Receiving Care Beginning of Survey Period Section

Dialysis Patients

Patients Receiving Care Beginning of Survey Period

(01) Incenter: 8

(02) Home: 0

(03) Total Fields 01 thru 02: 8

# Review Additions During Survey Period Section

Additions During Survey Period 	
<b>Incenter</b>	<b>Home</b>
(04A) Started for first time ever: 3	(04B) Started for first time ever: 0
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 0	(06B) Transferred from other dialysis unit: 0
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

# Review Losses During Survey Period Section

## Losses During Survey Period

### Incenter

(08A) Deaths: 2

(09A) Recovered kidney function: 0

(10A) Received transplant: 0

(11A) Transferred to other dialysis unit: 1

(12A) Discontinued dialysis: 0

(13A) Other (LTFU): 0

### Home

(08B) Deaths: 0

(09B) Recovered kidney function: 0

(10B) Received transplant: 0

(11B) Transferred to other dialysis unit: 0

(12B) Discontinued dialysis: 0

(13B) Other (LTFU): 0

# Review Patients Receiving Care at End of Survey Period Section

Patients Receiving Care at End of Survey Period		
<b>Incenter Dialysis</b> (14) Hemodialysis: 12 (15) Other: 4	<b>Self-Dialysis Training</b> (16) Hemodialysis: 0 (17) CAPD: 0 (18) CCPD: 0 (19) Other: 0	<b>Total Incenter Dialysis</b> (20) Fields 14 thru 19: 16
<b>Home Dialysis</b> (21) Hemodialysis: 0 (22) CAPD: 2 (23) CCPD: 0 (24) Other: 1		<b>Total Home Dialysis</b> (25) Fields 21 thru 24: 3
		<b>Total Patients</b> (26) Fields 20 and 25: 19

# Review Patient Eligibility Status End of Survey Period Section

## Patient Eligibility Status End of Survey Period

(27) Currently enrolled in Medicare: 7

(28) Medicare application pending: 6

(29) Non-Medicare: 3

# Review Hemodialysis Patients Dialyzing More Than 4 Times Per Week Section

## Hemodialysis Patients Dialyzing More Than 4 Times Per Week

(30A) Setting Incenter Day: 0

(30B) Setting Home Day: 0

(31A) Setting Incenter Nocturnal: 0

(31B) Setting Home Nocturnal: 0

# Review Vocational Rehabilitation Section

## Vocational Rehabilitation

(32) Patients aged 18 through 64: 5

(33) Patients aged 65 and older: 13

(34) Patients receiving services from Voc Rehab: 0

(35) Patients Employed full-time or part-time: 4

(36) Patients attending school full-time or part-time: 0

# Enter Incenter Dialysis Treatment

Treatment and Staffing ^

Incenter Dialysis Treatment (includes training treatments)

(37) Hemodialysis:	<input type="text" value="425"/>	(38) Others:	<input type="text" value="16"/>
--------------------	----------------------------------	--------------	---------------------------------

**NOTE:** The following section (fields 37 and 38) should reflect all outpatient treatments given to ESRD patients including self-care training treatments and those provided to transients during the survey year. Please be certain to report treatments to correspond with patients counted at the end of the survey period in a particular modality. If a situation occurs where a patient is reported at the end of the survey period but, no treatments were provided, please explain why no treatments were provided in the Remarks section of the survey form. **DO NOT INCLUDE ACUTE TREATMENTS.**

#### Hemodialysis

**Field 37: Outpatient Treatments.** Enter the number of staff-assisted treatments, training hemodialysis treatments and treatments performed by self-dialyzing patients, in-center, during the survey period.

#### Other

**Field 38: Other Treatments.** Enter the number of all other types of treatments provided in-center. For all types of peritoneal dialysis training, report the number of days for which exchanges were provided. Do not report the number of exchanges and do not report days where no dialysis treatments or exchanges were furnished. For example, report the number of staff-assisted and training intermittent peritoneal (IPD) treatments, CAPD and CCPD training days and all other number of treatments performed by self-dialyzing patients or training patients, in-center, during the survey period.

# Enter Staffing as of December 31, 2023

Staffing				
	(39) # Full Time Staff	(40) # Part Time Staff	(41) # Open Full Time Positions	(42) # Open Part Time Positions
(a) RNs:	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="3"/>
(b) LPN/LVNs:	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text" value="0"/>
(c) PCTs:	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
(d) APNs:	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
(e) Dietitians	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
(f) Social Workers:	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>

# Review Errors, Enter Comments, Click Save

Remarks/Comments ^

**Status:** Draft

**Date Generated:** T02:14:17.237+00:00 by test.qiptestuser9

**Warnings:**

Warning - The total number of patients receiving care at the beginning of this survey period (field 03) must equal the total number of patients receiving care at the end of the last survey period for this facility (field 26). Please enter a comment.

**Errors:**

Error - The total number of Medicare patients (fields 27, 28, 29) must equal the total number of patients (field 26).

**Comments:**

GenerateSave

# Successfully Saved Form 2744



## Successful

Successfully saved Form 2744.

## View Facility Form 2744

Form 2744 ID: 3100000203

Facility CCN:

Facility Name:

Facility NPI:

Network: 9 Survey Year: 2023

[Edit](#)

[Help](#)

[Collapse All](#)

### Dialysis Patients

#### Patients Receiving Care Beginning of Survey Period

(01) Incenter: 16

(02) Home: 3

(03) Total Fields 01 thru 02: 19

#### Additions During Survey Period

##### Incenter

(04A) Started for first time ever: 0

(05A) Restarted: 0

(06A) Transferred from other dialysis unit: 0

(07A) Returned after transplantation: 0

##### Home

(04B) Started for first time ever: 0

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 0

(07B) Returned after transplantation: 0

# Summary: Generating and Saving a CMS-2744

1. Click the **Change Organization** button to ensure that the correct facility is selected.
2. Click the **Facilities** tab.
3. Click the **Form 2744** link.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **Add** link in the *Actions* section.
6. Click the **Generate** button.
7. Review pre-populated data and enter **Treatment and Staffing** information.
8. Click the **Save** button.

# Viewing and Downloading CMS-2744 Dialysis Reports



# CMS-2744 Reports

- Use the four dialysis reports available on the *View Facility Form 2744* screen to verify the auto-populated data on the CMS-2744:
  - *Patients Receiving Care Beginning of Survey Period*
  - *Additions During Survey Period*
  - *Losses During Survey Period*
  - *End of Survey Report*
- Correct any identified errors in the patient record(s), if needed.
- Regenerate the CMS-2744 survey to update the auto-populated CMS-2744 survey data and reports after correcting any identified errors.

# Select the Facility by Clicking Change Organization

The screenshot shows the EQRS user interface. The top navigation bar includes 'EQRS', 'Dashboard', 'Facilities', 'Patients', and 'Reports'. A 'Change organization' dropdown menu is open, showing the current organization as '123456 - ABC Dialysis'. Below this, there are three application tabs: 'EQRS' (selected), 'REMIS', and 'QIP'. A search bar is provided with the text 'Search organization by CCN or DBA name:'. The search results list three organizations: '987654 - XYZ Dialysis', '123456 - ABC Dialysis' (highlighted with a hand cursor), and '654321 - EQRS Dialysis'. The main content area shows 'My access' with instructions to click applications to view roles and organizations. Two application cards are visible: 'EQRS' and 'QIP', each with a 'View access' link.

EQRS

Dashboard Facilities Patients Reports

Change organization

Current: 123456 - ABC Dialysis

Select application:

EQRS REMIS QIP

Search organization by CCN or DBA name:

Search...

987654 - XYZ Dialysis

123456 - ABC Dialysis

654321 - EQRS Dialysis

MANAGE ACCESS

My applications

My access

Request access

Pending requests

PROFILE

Profile information

## My access

Click each application to view your approved roles and the organizations you have access to.

EQRS [View access](#)

QIP [View access](#)

# Click the Form 2744 Link from the Facilities Tab

The screenshot displays the EQRS web application interface. At the top, there is a dark blue navigation bar with the EQRS logo on the left and four menu items: 'Dashboard', 'Facilities', 'Patients', and 'Reports', each with a downward arrow. The 'Facilities' menu is currently open, showing a dark blue dropdown with four options: 'Search facilities', 'Form 2744', 'Personnel', and 'Attestation'. The 'Form 2744' option is highlighted with a red border, and a white hand cursor icon is pointing at it. Below the navigation bar, the main content area is divided into two sections. On the left is a light blue sidebar with the heading 'MANAGE ACCESS' and several menu items: 'My applications', 'My access' (which is selected and highlighted with a blue bar), 'Request access', and 'Pending requests'. Below these are two sections: 'PROFILE' with 'Profile information'. The main content area on the right features a large 'My' heading, followed by the text 'Click each card to view your approved roles and the organizations you have access to.' Below this text are two white cards with rounded corners. The first card is titled 'EQRS' and has a blue link 'View access' below it. The second card is titled 'QIP' and also has a blue link 'View access' below it.

# Click Search for Existing Survey Status

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2023

Survey Status \*

Missing

Existing

Search: \*

ABC Dialysis

Reset

Search



# Click the View Link

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2023

Survey Status \*

Missing

Existing

Search: \*

ABC Dialysis

Reset

Search

### Facility Results

CCN	NPI	Facility Name	Form ID#	Year	Network	Form 2744 Status	Actions
123456	1111111111	ABC Dialysis	1111111111	2023	17	Submitted for Review	<a href="#">View</a>



# Select the Desired Report

**MANAGE FORM 2744**

Manage Form 2744  
Status Change Updates

## View Facility Form 2744

Form 2744 ID: 3100000203 Facility CCN: Facility Name: Facility NPI: Network: 9 Survey Year: 2023

[Edit](#) [Help](#)

[Collapse All](#) ^

### Dialysis Patients

**Patients Receiving Care Beginning of Survey Period**

(01) Incenter: 16	(02) Home: 3	(03) Total Fields 01 thru 02: 19
-------------------	--------------	----------------------------------

**Additions During Survey Period**

Incenter	Home
(04A) Started for first time ever: 0	(04B) Started for first time ever: 0
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 0	(06B) Transferred from other dialysis unit: 0
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

**Losses During Survey Period**

Incenter	Home
(08A) Deaths: 0	(08B) Deaths: 0
(09A) Recovered kidney function: 0	(09B) Recovered kidney function: 0
(10A) Received transplant: 0	(10B) Received transplant: 0
(11A) Transferred to other dialysis unit: 0	(11B) Transferred to other dialysis unit: 0
(12A) Discontinued dialysis: 0	(12B) Discontinued dialysis: 0
(13A) Other (LTFU): 0	(13B) Other (LTFU): 0

**End of Survey Report**

# Click the Report Link to Download a Report

Dialysis Patients

**Patients Receiving Care Beginning of Survey Period** ↓

(01) Incenter: 80	(02) Home: 0	(03) Total Fields 01 thru 02: 80
-------------------	--------------	----------------------------------

**Additions During Survey Period** ↓

Incenter	Home
(04A) Started for first time ever: 8	(04B) Started for first time ever: 0
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 15	(06B) Transferred from other dialysis unit: 0
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

**Losses During Survey Period** ↓

Incenter	Home
(08A) Deaths: 13	(08B) Deaths: 0

# Right Click to Open the Report Document

Dashboard Facilities ▾ Patients ▾ Reports ▾

BOS\_1111111111  
18.9 KB • Done

## View Facility Form 2744

Form 2744 ID: Survey Year: 2023

Facility CCN: Facility Name: Facility NPI: Network: 17

[Edit](#) [Help](#)

[Collapse All](#)

### Dialysis Patients

Patients Receiving Care Beginning of Survey Period

(01) Incenter: 143	(02) Home: 0	(03) Total Fields 01 thru 02: 143
--------------------	--------------	-----------------------------------

Additions During Survey Period

<b>Incenter</b>	<b>Home</b>
(04A) Started for first time ever: 28	(04B) Started for first time ever: 0



# View and Download the Report Document

- Scroll to review all report data.
- Filter spreadsheet columns, as needed.
- **Download a new report every time you re-generate the survey.**

	A	B	C	D	E	F	G	H	I
1	<b>Beginning of Survey Period Report</b>								
2	Survey Period: January 1, 2023 through December 31, 2023								
3	Facility Name: ABC Dialysis, 111111								
4	Creation Date: January 17, 2024 05:08:47 PM								
5									
6	Network ID	Facility ID	Facility CCN	Facility NPI	Patient ID	Patient First Name	Patient Last Name	Patient SSN	Patient MBI
7									
8									
9									
10									
11									
12									
13									
14									

# Summary: Viewing and Downloading CMS-2744 Reports

1. Log in to EQRS with HARP account via <https://eqrs.cms.gov/globalapp/>.
2. Select the **Facility**, if needed.
3. Click **Form 2744** from the *Facilities* tab.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **View** link.
6. Select and click on the desired **report link** to download.
7. Open and save the downloaded report.

# Editing an Existing CMS-2744



# Click the Form 2744 Link from the Facilities Tab

The screenshot displays the EQRS web application interface. At the top, there is a navigation bar with the EQRS logo on the left and four menu items: 'Dashboard', 'Facilities', 'Patients', and 'Reports'. The 'Facilities' menu is currently open, showing a dropdown list with four options: 'Search facilities', 'Form 2744', 'Personnel', and 'Attestation'. The 'Form 2744' option is highlighted with a red rectangular border, and a white hand cursor icon is positioned over it, indicating it is the target of the instruction. Below the navigation bar, the main content area features a 'My' profile section with the text 'Click each of the links below to view your approved roles and the organizations you have access to.' Below this text are two large white boxes. The left box is labeled 'EQRS' and contains a blue link labeled 'View access'. The right box is labeled 'QIP' and also contains a blue link labeled 'View access'. On the left side of the interface, there is a vertical sidebar menu with two main sections: 'MANAGE ACCESS' and 'PROFILE'. Under 'MANAGE ACCESS', there are links for 'My applications', 'My access', 'Request access', and 'Pending requests'. Under 'PROFILE', there is a link for 'Profile information'.

# Enter the Desired Survey Year, Select Existing, and Click Search

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

Survey Status \*

Missing  Existing

Search: \*

ABC Dialysis

Reset

Search



# Click the View Link

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2023

Survey Status \*

Missing

Existing

Search: \*

ABC Dialysis

Reset

Search

### Facility Results

CCN	NPI	Facility Name	Form ID#	Year	Network	Form 2744 Status	Actions
123456	1111111111	ABC Dialysis	1111111111	2023	17	Submitted for Review	<a href="#">View</a>



# Click the Edit Link

**View Facility Form 2744**

Form 2744 ID: 1111111111 Facility CCN: 123456 Facility Name: ABC Dialysis Facility NPI: 123456780 Network: 9 Survey Year: 2023

[Edit](#) [Help](#)

**Dialysis Patients** [Collapse All](#)

**Patients Receiving Care Beginning of Survey Period**

(01) Incenter: 16	(02) Home: 3	(03) Total Fields 01 thru 02: 19
-------------------	--------------	----------------------------------

**Additions During Survey Period**

Incenter	Home
(04A) Started for first time ever: 0	(04B) Started for first time ever: 0
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 0	(06B) Transferred from other dialysis unit: 0
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

# Click the Generate Button

**Edit Facility Form 2744** ? Help

Form 2744 ID: 1111111111 Facility CCN: 123456 Facility Name: ABC Dialysis Facility NPI: 123456780 Network: 9 Survey Year: 2023

**Generate** **Save**

Collapse All ^

**Dialysis Patients**

**Patients Receiving Care Beginning of Survey Period**

(01) Incenter: 16	(02) Home: 3	(03) Total Fields 01 thru 02: 19
-------------------	--------------	----------------------------------

**Additions During Survey Period**

Incenter	Home
(04A) Started for first time ever: 0	(04B) Started for first time ever: 0
(05A) Restarted: 0	(05B) Restarted: 0
(06A) Transferred from other dialysis unit: 0	(06B) Transferred from other dialysis unit: 0
(07A) Returned after transplantation: 0	(07B) Returned after transplantation: 0

# Click the Save Button

Remarks/Comments ^

**Status:** Draft

**Date Generated:** T02:14:17.237+00:00 by test.qiptestuser9

**Warnings:**

Warning - The total number of patients receiving care at the beginning of this survey period (field 03) must equal the total number of patients receiving care at the end of the last survey period for this facility (field 26). Please enter a comment.

**Errors:**

Error - The total number of Medicare patients (fields 27, 28, 29) must equal the total number of patients (field 26).

**Comments:**

**Generate** **Save** 

# Summary: Editing an Existing CMS-2744

1. Click the **Facilities** tab.
2. Click the **Form 2744** link.
3. Select the **Survey Year** and **Survey Status** and click **Search**.
4. Click the **View** link in the *Actions* section.
5. Click the **Edit** link.
6. Click the **Generate** button.
  - The pre-populated fields are automatically updated.
  - Make updates to the Treatment and Staffing fields (if needed).
7. Click the **Save** button.

# Submitting a CMS-2744



# Click the Form 2744 Link from the Facilities Tab

The screenshot displays the EQRS web application interface. At the top, a dark blue navigation bar contains the 'EQRS' logo on the left and four menu items: 'Dashboard', 'Facilities', 'Patients', and 'Reports', each with a downward-pointing chevron. The 'Facilities' menu is currently open, showing a dark blue dropdown list with four options: 'Search facilities', 'Form 2744', 'Personnel', and 'Attestation'. The 'Form 2744' option is highlighted with a red border, and a white hand cursor icon is positioned over it, indicating it is the target of the instruction. Below the navigation bar, the main content area is divided into a left sidebar and a main panel. The sidebar, under the heading 'MANAGE ACCESS', includes links for 'My applications', 'My access' (which is selected and highlighted with a blue bar), 'Request access', and 'Pending requests'. Below this, under the heading 'PROFILE', is a link for 'Profile information'. The main panel features a 'My' profile section with a 'Click each...' instruction and a list of 'your approved roles and the organizations you have access to.' Below this, there are two white cards: one for 'EQRS' with a 'View access' link, and one for 'QIP' with a 'View access' link.

# Enter the Desired Survey Year, Select Existing, and Click Search

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

Survey Status \*

 Missing  Existing

Search: \*

ABC Dialysis

Reset

Search



# Click the View Link

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2023

Survey Status \*



Missing



Existing

Search: \*

ABC Dialysis

Reset

Search

### Facility Results

CCN	NPI	Facility Name	Form ID#	Year	Network	Form 2744 Status	Actions
123456	1111111111	ABC Dialysis	1111111111	2023	17	Submitted for Review	<a href="#">View</a>



# Click Submit For Review

Remarks/Comments

**Status:** Draft

**Date Generated :**

**Submit for Review**



# Review Confirmation Dialog Box, Click Yes

**Successful**  
Successfully saved Form 2744.

## View Facility Form 2744

Form 2744 ID: 1111111111 Facility CCN: 123456 Facility Name: ABC Dialysis Facility NPI: 1234567 Network: 9 Survey Year: 2023

[Edit](#) [Help](#)

[Collapse All](#)

### Dialysis Patients

**Patients Receiving Care Beginning of Survey Period**

(01) Incenter: 16 (03) Total Fields 01 thru 02: 19

**Additions During Survey Period**

**Incenter**

(04A) Started for first time ever: 0  
(05A) Restarted: 0  
(06A) Transferred from other dialysis unit: 0  
(07A) Returned after transplantation: 0

(07B) Returned after transplantation: 0

**⚠ Are you sure you want to submit this 2744 form for review?**

# Successfully Submitted Form 2744



## Successful

Form 2744 has been successfully submitted to your in-scope network.

## View Facility Form 2744

Form 2744 ID: 1111111111 Facility CCN: 123456 Facility Name: ABC Dialysis

Facility NPI: 123456780 Network: 9 Survey Year: 2023

[? Help](#)

[Collapse All](#)

### Dialysis Patients

#### Patients Receiving Care Beginning of Survey Period

(01) Incenter: 16

(02) Home: 3

(03) Total Fields 01 thru 02: 19

#### Additions During Survey Period

##### Incenter

(04A) Started for first time ever: 0

(05A) Restarted: 0

(06A) Transferred from other dialysis unit: 0

(07A) Returned after transplantation: 0

##### Home

(04B) Started for first time ever: 0

(05B) Restarted: 0

(06B) Transferred from other dialysis unit: 0

(07B) Returned after transplantation: 0

# Monitor the CMS-2744: Click Status Change Updates

**EQRS** Dashboard Facilities Patients Reports Change organization Help

**MANAGE FORM 2744**

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

**Manage Form 2744**  
Status Change Updates

**Facility Search**

Survey Year \* 2023 Survey Status \*  Missing  Existing Search: \* ABC Dialysis

Reset Search

**Facility results**

CCN	NPI	Facility Name	Form ID#	Year	Network	Survey Status	Actions
No Results Found							

Page Size 10 Showing 0 results

# Monitor the CMS-2744: Status

**Submitted for Review** - When the facility submits the Form CMS-2744 for acceptance.

**Accepted** - The Network accepts the final version from the facility for approval.

**Rejected** - The Network rejects the Form CMS-2744 and returns it to the facility for further updating.

The screenshot displays the EQRS interface for managing Form 2744. The main heading is 'Change Status Updates Form 2744'. Below the heading, there is a description: 'The ESRD Facility Survey Form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.' The interface is divided into three sections:

- Submitted for Review Status: 1 Records**: This section contains a table with the following data:

ID	Survey Year	Facility Name	CCN	NPI	Reason
1111111111	2023	ABC Dialysis	123456	1234567890	
- Accepted Status:**: This section shows 'Showing 0 results'.
- Rejected Status:**: This section shows 'Showing 0 results'.

# Monitor the CMS-2744: Status (Continued)

**Finalized** - The Network approves the Form CMS-2744.



Finalized Status:					
ID	Survey Year	Facility Name	CCN	NPI	Reason
Showing 0 results					

**Reopened** - CMS does not accept the finalized version from the Network and it is returned to the facility for further review.



Re-opened Status:					
ID	Survey Year	Facility Name	CCN	NPI	Reason
Showing 0 results					

# Summary: Submitting a CMS-2744

1. Click the **Facilities** tab.
2. Click the **Form 2744** link.
3. Select the **Survey Year** and **Survey Status** and click **Search**.
4. Click the **View** link in the *Actions* section.
5. Click the **Submit for Review** button.
6. Click **Yes** in the *Confirmation Dialog* box.
7. Monitor the status via the *Status Change Updates* screen.

# Viewing and Downloading the Transplant CMS-2744



# CMS-2744B Report

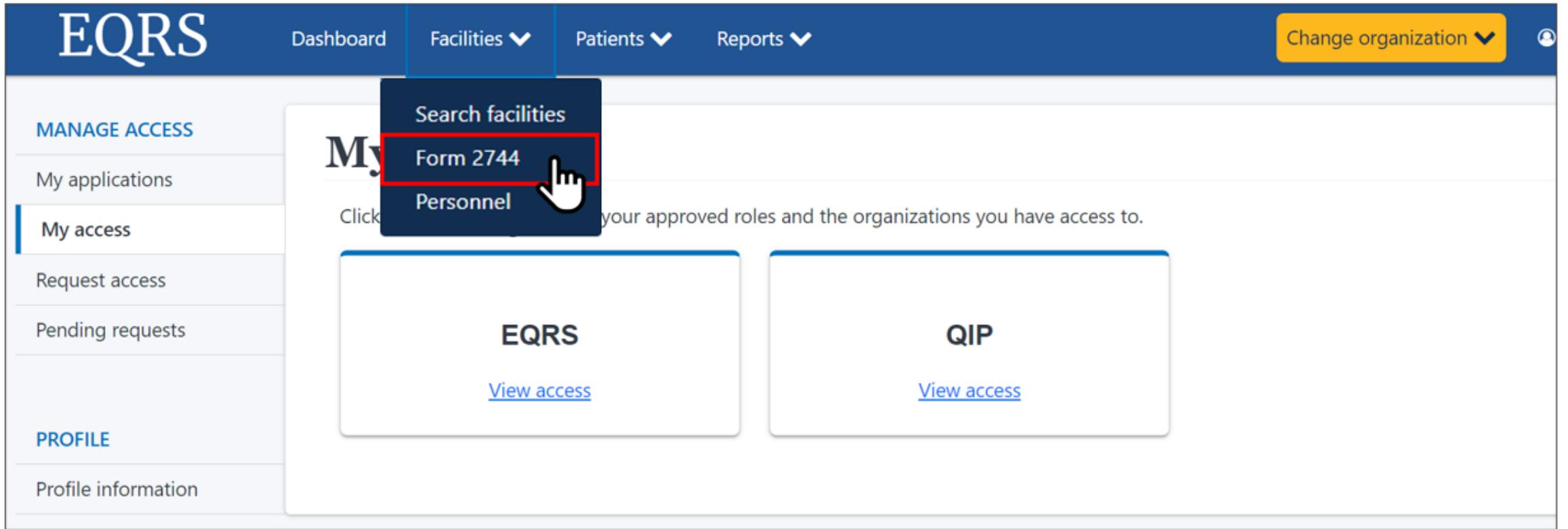
- Use the transplant report available on the *View Facility Form 2744* screen to verify the auto-populated data on the CMS-2744:
  - *End of Survey Transplant Report*
- Correct any identified errors in the patient record(s), if needed.
- Regenerate the CMS-2744 survey to update the auto-populated CMS-2744 survey data and reports after correcting any identified errors.

# View and Download the 2744B Report

The steps to view and download the CMS-2744B report for transplant centers are the same as a CMS-2744A report for dialysis facilities:

1. Log in to EQRS with HARP account via <https://eqrs.cms.gov/globalapp/>.
2. Select the **Facility**, if needed.
3. Click **Form 2744** from the *Facilities* tab.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **View** link.
6. Select and click on the desired **report link** to download.
7. Open and save the downloaded report.

# Click the Form 2744 Link from the Facilities Tab



The screenshot displays the EQRS dashboard interface. At the top, a dark blue navigation bar contains the EQRS logo on the left and navigation links for Dashboard, Facilities (with a dropdown arrow), Patients (with a dropdown arrow), and Reports (with a dropdown arrow) in the center. On the right side of the navigation bar, there is a yellow button labeled 'Change organization' with a dropdown arrow and a user profile icon.

Below the navigation bar, a left-hand sidebar contains a 'MANAGE ACCESS' section with links for 'My applications', 'My access' (which is highlighted with a blue bar), 'Request access', and 'Pending requests'. Below this is a 'PROFILE' section with a link for 'Profile information'.

The main content area features a 'My' heading followed by a dropdown menu that is open. The menu items are 'Search facilities', 'Form 2744' (which is highlighted with a red box and a hand cursor), and 'Personnel'. Below the menu, there is a text prompt: 'Click [blank] your approved roles and the organizations you have access to.' Below this text are two white cards with blue borders. The first card is labeled 'EQRS' and has a blue link 'View access' below it. The second card is labeled 'QIP' and also has a blue link 'View access' below it.

# Enter the Desired Survey Year, Select Existing, and Click Search

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

Survey Status \*

Missing  Existing

Search: \*

ABC Transplant

Reset

Search



# Click the View Link

## Manage Form 2744

The ESRD Facility Survey form (CMS-2744) is used to capture and report facility and patient information related to the operation of each federally approved dialysis or transplant facility.

### Facility Search

Survey Year \*

2023

Survey Status \*



Missing



Existing

Search: \*

ABC Transplant

Reset

Search

### Facility Results

CCN	NPI	Facility Name	Form ID#	Year	Network	Form 2744 Status	Actions
123456	1111111111	ABC Transplant	1111111111	2023	17	Draft	<a href="#">View</a>



# Click the *End of Survey Transplant Report* Link to Download the Report

**View Facility Form 2744**

Form 2744 ID: 1111111111 Facility CCN: 123456 Facility Name: ABC Transplant Facility NPI: Network: 9 Survey Year: 2023

[Print](#) [Edit](#) [Help](#)

[Collapse All](#) ^

KIDNEY TRANSPLANTS PERFORMED - PATIENTS TRANSPLANTED AND DONOR TYPE

(43) Patients who received transplant at this facility: 0

**End of Survey Transplant Report** ↓

Eligibility Status of Patients Transplanted at this Facility During the Survey Period

(44) Currently enrolled in Medicare: 0	(45) Medicare application pending: 0
(46) Non-Medicare U.S. Res: 0	(47) Non-Medicare Other: 0

# Right Click to Open the Report Document

Dashboard Facilities ▾ Patients ▾ Reports ▾

Transplant\_1111111111.xlsx  
45.4 KB Done

## Add Facility Form 2744

Form 2744 ID: N/A Facility CCN: 2023 Facility Name: KIDNEY TRANSPLANT CENTER Facility NPI: Network: 17 Survey Year:

[Generate](#) [Save](#)

[Collapse All](#)

KIDNEY TRANSPLANTS PERFORMED - PATIENTS TRANSPLANTED AND DONOR TYPE ^

(43) Patients who received transplant at this facility: 252

End of Survey Transplant Report ↓

# View and Download the Report Document

- Scroll to review all report data.
- Filter spreadsheet columns, as needed.
- **Download a new report every time you re-generate the survey.**

	A	B	C	D	E	F	G	H	I	J	K
1	<b>End of Survey Transplant Report</b>										
2	Survey Period: January 1, 2023 through December 31, 2023										
3	Facility Name: ABC KIDNEY TRANSPLANT CENTER, 111111										
4	Creation Date: January 09, 2024 10:34:01 AM										
5											
6	Network ID	Facility ID	Facility CCN	Facility NPI	Patient ID	Patient First Name	Patient Last Name	Patient Gender	Patient Birth Date	Patient SSN	Patient MBI
7											
8											
9											
10											
11											
12											
13											
14											

# Submitting a CMS-2744B for a Transplant Center



# Access the Form 2744B

The steps to access a CMS-2744B form for transplant centers are the same as a CMS-2744A form for dialysis facilities:

1. Click the **Change Organization** button to ensure that the correct center is selected.
2. Click the **Facilities** tab.
3. Click the **Form 2744** link.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **Add** link in the *Actions* section.

# Click the Generate Button

## Edit Facility Form 2744

[? Help](#)

Form 2744 ID: 1111111111 Facility CCN: 123456 Facility Name: ABC Transplant

Facility NPI: Network: 9 Survey Year: 2023

Generate



Save

[Collapse All](#)

### KIDNEY TRANSPLANTS PERFORMED - PATIENTS TRANSPLANTED AND DONOR TYPE



(43) Patients who received transplant at this facility: 0

End of Survey Transplant Report

Eligibility Status of Patients Transplanted at this Facility During the Survey Period

(44) Currently enrolled in Medicare: 0

(45) Medicare application pending: 0

(46) Non-Medicare U.S. Res: 0

(47) Non-Medicare Other: 0

Transplant Procedures Performed at This Facility

(48) Living Related Donor: 0

(49) Living Unrelated Donor: 0

(50) Deceased Donor: 0

(51) Total Fields 48 thru 50: 0

# Review Pre-Populated Fields and Enter Patients Awaiting Transplant

KIDNEY TRANSPLANTS PERFORMED - PATIENTS TRANSPLANTED AND DONOR TYPE ^

(43) Patients who received transplant at this facility: 0

[End of Survey Transplant Report](#) 

**Eligibility Status of Patients Transplanted at this Facility During the Survey Period**

(44) Currently enrolled in Medicare: 202	(45) Medicare application pending: 7
(46) Non-Medicare U.S. Res: 10	(47) Non-Medicare Other: 11

**Transplant Procedures Performed at This Facility**

(48) Living Related Donor: 0	(49) Living Unrelated Donor: 0
(50) Deceased Donor: 0	(51) Total Fields 48 thru 50: 0

**Patients Awaiting Transplant**

(52) Dialysis: <input type="text" value="5"/>	(53) Nondialysis: <input type="text" value="2"/>
---	--

# Review Remarks/Comments and Click Save

Remarks/Comments ^

**Status:** Draft  
**Date Generated:** 18:47:01.960+0000 by test.uvtuser20

**Comments:**

**Generate** **Save**

# Click Submit For Review

Remarks/Comments

**Status:** Draft

**Date Generated:** T00:13:24.537+00:00 by test.uvtuser19

**Submit for  
Review**



# Summary: Submitting a CMS-2744B

1. Click the **Change Organization** button to ensure that the correct center is selected.
2. Click the **Facilities** tab.
3. Click the **Form 2744** link.
4. Select the **Survey Year** and **Survey Status** and click **Search**.
5. Click the **Add** link in the *Actions* section.
6. Click the **Generate** button.
7. Review pre-populated data and enter **Patients Awaiting Transplant** information.
8. Click the **Save** button.
9. Click the **Submit for Review** button.

# Troubleshooting Warning and Error Messages



# Warning Messages: Example 1

**Warning messages must be addressed with a comment.**

## Example #1:

The total number of in-center patients receiving Other dialysis treatments (field 38) may be too high.

## Action Steps:

1. Verify that the total counts in field 38 only include PD training treatments, not the total number of treatments the patient received at home
2. Enter a comment stating that the count has been verified and is accurate

**Note:** The survey will be rejected if total treatments are included in the survey.

# Warning Messages: Example 2

**Warning messages must be addressed with a comment.**

## Example #2:

The total number of patients receiving care at the beginning of this survey period (field 03) must equal the total number of patients receiving care at the end of the last survey period for this facility (field 26).

## Action Steps:

1. Verify that the counts listed on the survey are accurate
2. Enter a comment that the counts have been verified and are accurate

# Error Messages: Example 1

**Error messages must be corrected and can not be ignored by the facilities.  
Surveys with outstanding errors messages will be rejected.**

Example #1:

The total number of Medicare patients (fields 27, 28, 29) must be summed and must equal the total number of patients (field 26).

**Calculation Example**: 44 (field 27 currently enrolled in Medicare) + 1 (field 28 Medicare application pending) + 12 (field 29 non-Medicare) = 57 (field 26 total patients)

**Please note:**

For patients without Medicare status/coverage EQRS will automatically verify field 10 of the CMS-2728 Form (Is the patient applying for ESRD Medicare coverage).

- If field 10 on the CMS-2728 Form is yes, EQRS counts the patient as Medicare application pending status (field 28) of the CMS-2744 survey
- If field 10 on the CMS-2728 Form is no, EQRS counts the patient as non-Medicare (field 29) on the CMS-2744 survey

# Error Messages: Example 1 Cont'd

**Error messages must be corrected and can not be ignored by the facilities. Surveys with outstanding errors messages will be rejected.**

## Action Steps:

1. Identify which patient(s) is causing the error
2. Correct the patient(s) record in EQRS
3. Regenerate the survey to verify that the error message has been resolved (no longer appearing on the survey screen)

# Error Messages: Example 2

**Error messages must be corrected and can not be ignored by the facilities. Surveys with outstanding errors messages will be rejected.**

Example #2:

The total number of patients (field 26) must equal the sum of the patients receiving care at the beginning of the survey period (field 03) plus the additions during the survey period (fields 04A through 07B) minus the losses during the survey period (fields 08A through 13B).

## Calculation Example:

57 (field 26 total patients) = 55 (field 03 in-center plus home patients receiving care beginning of survey period) + 4 (fields 04A through 07B additions during survey period) – 2 (fields 08A through 13B losses during survey period)

# Error Messages: Example 2 Cont'd

**Error messages must be corrected and can not be ignored by the facilities. Surveys with outstanding errors messages will be rejected.**

Action Steps (same as Example 1):

1. Identify which patient(s) is causing the error
2. Correct the patient(s) record in EQRS
3. Regenerate the survey to verify that the error message has been resolved (no longer appearing on the survey screen)

# Error Messages: Example 3

**Error messages must be corrected and can not be ignored by the facilities. Surveys with outstanding errors messages will be rejected.**

Example #3:

The sum of number of patients aged 18-64 (field 32) and patients aged 65 and older (field 33) cannot be greater than the total number of patients (field 26). Field 32 Patients aged 18-64 or Field 33 Patients aged 65 and older is incorrect.

Action Steps (same as Examples 1 and 2):

1. Identify which patient(s) is causing the error
2. Correct the patient(s) record in EQRS
3. Regenerate the survey to verify that the error message has been resolved (no longer appearing on the survey screen)

# For Further Information...

Website: <http://www.MyCROWNWeb.org>

**Clinical Standards and Quality (CCSQ) Service Center:**

– Phone: 866 288-8912

– Email: [qnetsupport-esrd@cms.hhs.gov](mailto:qnetsupport-esrd@cms.hhs.gov)

– CCSQ Support Portal: [CCSQ Support Central](#)

**EQRS & QIP Questions: [QualityNet Question & Answer Tool](#)**

**ESRD Network Map: <https://esrdncc.org/en/ESRD-network-map/>**

# Disclaimer

This content was current at the time of publication and/or upload. If Medicare policy, requirements, or guidance changes following the date of posting, this content will not necessarily reflect those changes; given that it will remain as an archived copy, it will not be updated.

This content was prepared as a service to the public and is not intended to grant rights or impose obligations. Any references or links to statutes, regulations, and/or other policy materials are provided as summary information. No material contained herein is intended to replace either written laws or regulations. In the event of any discrepancy between the information provided in this training material and any information included in any Medicare rules and/or regulations, the rules or regulations shall govern. The specific statutes, regulations, and other interpretive materials should be reviewed independently for a full and accurate statement of their contents.